

**REGULAR MEETING MINUTES
OAKDALE CITY COUNCIL
June 11, 2024**

CALL TO ORDER

A regular meeting of the City Council of the City of Oakdale was held on June 11, 2024 at Oakdale City Hall, 1584 Hadley Avenue North, Oakdale, Minnesota. The meeting was called to order by Mayor Kevin Zabel at 7:01 PM.

ROLL CALL

On a call of roll, the following were present:

Mayor Kevin Zabel

Council Members: Noah Her
Andy Morcomb
Susan Willenbring

Absent: Council Member Jake Ingebrigtsen

Staff Present: Christina Volkens, City Administrator
Sara Ludwig, City Clerk
Jim Thomson, City Attorney
Brian Bachmeier, Consulting City Engineer
Hannah Dunn, Community Development Specialist
Andy Gitzlaff, Community Development Director
Nick Newton, Police Chief
Lori Pulkrabek, Communications Manager
Kyle Stasica, Finance Director
Julie Williams, Recreation Superintendent
Kevin Wold, Fire Chief/Acting Public Works Director

Others Present: Greg Brenny, Partner, Taft
Michael Klemm, Partner, Hellmuth & Johnson
Dan Regan, Principal, Launch Properties
Dan Terwilliger, Director of Development, Launch Properties

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

Mayor Zabel stated that the agenda was slightly amended to add Consensus Motion m).

A MOTION WAS MADE BY COUNCIL MEMBER WILLENBRING, SECONDED BY COUNCIL MEMBER HER TO APPROVE THE AGENDA AS AMENDED FOR THE MEETING OF JUNE 11, 2024.

4 AYES

**APPROVAL OF THE MINUTES: Workshop, May 28, 2024
Regular Meeting, May 28, 2024**

A MOTION WAS MADE BY COUNCIL MEMBER MORCOMB, SECONDED BY COUNCIL MEMBER HER TO APPROVE THE WORKSHOP MEETING MINUTES OF MAY 28, 2024.

4 AYES

A MOTION WAS MADE BY COUNCIL MEMBER HER, SECONDED BY COUNCIL MEMBER MORCOMB TO APPROVE THE REGULAR MEETING MINUTES OF MAY 28, 2024.

4 AYES

PUBLIC HEARING

None

OPEN FORUM

- a) Certificate of Recognition: Economic Development Commissioner, Bill Burns

Mayor Zabel thanked Bill Burns for his 14 years of service and presented him with a certificate of recognition.

Mayor Zabel invited comments from the audience.

Dan Regan with Launch Properties, spoke about his company's passion and dedication to the Oakdale community over the years and expressed his opposition to the proposed moratorium on their Land Use Application as it would jeopardize the development of the proposed Les Schwab Tire Center.

Greg Brenny, Partner with Taft representing Launch Properties, went over the timeline of the Land Use Application and also opposed the moratorium. He asked for the Council to reject the memorandum, or implement and grandfather-in their development.

Daniel Terwilliger with Launch Properties, passed out a letter from the current land owner, Michael Elliott with Olympus Ventures LLC, and read it aloud. Olympus Ventures LLC are also opposed to the moratorium.

Michael Klemm, Partner with Hellmuth & Johnson representing Les Schwab Tire Centers, expressed their opposition to the moratorium saying it conflicts with vested rights under the PUD Agreement for Oakdale Marketplace.

No other comments were heard.

CONSENSUS MOTIONS

- a) Request that the City Council approve the THC Sales License renewals for the above stated businesses for the term of July 1, 2024 – June 30, 2025.
- b) Request per City of Oakdale Code of Ordinances, Chapter 2, Article IV, Sec.2-36 (c) and per City Personnel Policy PE-031, Section 5.0, that the City Council appoint Ryan Stuart as full-time probationary Police Captain effective June 12, 2024, at a rate of pay consistent with the City base pay schedule.
- c) Request per City of Oakdale Code of Ordinances, Chapter 2, Article IV, Sec.2-36 (c) and per City Personnel Policy PE-031, Section 5.0, that the City Council appoint Nicholas Koethe as full-time

probationary Police Sergeant effective June 12, 2024, at a rate of pay consistent with the City base pay schedule.

- d) Request per City of Oakdale Code of Ordinances, Chapter 2, Article IV, Sec.2-36 (c) and per City Personnel Policy PE-031, Section 5.0, that the City Council appoint Hayden Lacher as Community Development Intern.
- e) Request that the City Council authorize the Mayor and City Administrator to execute the contract amendment between the City of Oakdale and RES Great Lakes, LLC for City Project P2023-06 for an amount not to exceed \$24,048.50.
- f) Request that the City Council authorize the City Administrator to sign the proposal from S.E.H. for the preliminary engineering survey for Greenway Avenue North Sidewalk/Trail.
- g) Request that the City Council waive reading and adopt Resolution 2024-49, Amending the Drinking Water Settlement Capital Improvement Plan, Approving the revised 2024-2028 related Capital Improvement Plan, and Initiating the 2024 Projects.
- h) Request that the City Council acknowledge receipt of the 2023 Annual Comprehensive Financial Report.
- i) Request that the City Council authorize the Mayor and City Administrator to execute the Cooperative Agreement between Washington County and the City of Oakdale for maintenance of County State Aid Highway (CSAH) 13.
- j) Request that the City Council approve the renewal of the Secondhand Goods Dealer license to Guitar Center #394 at 8316 3rd St N and Golf Carts of MN, LLC at 6060 50th St N, for the license period of one year from the issuance date.
- k) Request that the City Council waive reading and adopt Resolution 2024-47, Accepting the South Washington Watershed District Grant in the amount of \$74,000.00 for the Oakdale Brine Maker Project; and authorize the City Administrator to execute the SWWD grant agreement.
- l) Request that the City Council waive reading and adopt Resolution 2024-46, Accepting the Ramsey-Washington Metro Watershed District Grant in the amount of \$74,000.00 for the Oakdale Brine Marker Project; and authorize the City Administrator to execute the RWMWD grant agreement.
- m) Request that the City Council appoint Laura Kittel to the Tree Board for the period of June 12, 2024 through June 30, 2026.

A MOTION WAS MADE BY COUNCIL MEMBER MORCOMB, SECONDED BY COUNCIL MEMBER HER TO APPROVE CONSENSUS MOTIONS A-M, AS PRESENTED.

4 AYES

ADVISORY BOARDS AND COMMISSIONS

Economic Development Commission (met on 6/5/24, Council Liaison Her)

Council Member Her apologized for missing the meeting. The Economic Development Commission had Advisory Body Training, discussed the Business Retention, Expansion, and Attraction (BREA) visits, and talked about the Zoning Code Update Project.

Environmental Management Commission (no meeting, Council Liaison Zabel)

Planning Commission (met on 6/6/24, Council Liaison Ingebrigtsen)

Due to the absence of Council Member Ingebrigtsen, this item will be carried over to the June 25, 2024 meeting.

Parks and Recreation Commission (no meeting, Council Liaison Morcomb)

Tree Board (no meeting, Council Liaison Willenbring)

AWARD OF BIDS

None

STAFF REPORTS

COMMUNITY DEVELOPMENT

a) Charging Smart Bronze Designation – Recognition

Community Development Specialist Hannah Dunn presented the City with the awarded certificate that designates Oakdale as a Bronze Community in the Charging Smart Program which recognizes cities for their electronic vehicle readiness. Mayor Zabel shared appreciation for the work City staff and the Environmental Management Commissioners did to help the City earn this designation.

b) Moratorium for Land Use Applications in the Oakdale Marketplace and Oakdale Station planned Unit Developments

Community Development Director Andrew Gitzlaff presented on the reason for the moratorium. Due to additional interest in development of this property, staff will need more time to review the study and develop recommended amendments of the PUDs which will then be sent to the Planning Commission and Council in the coming months. Mr. Gitzlaff recommended the moratorium be for up to six months, but the City Council is able to lift it sooner if they so choose.

A MOTION WAS MADE BY COUNCIL MEMBER MORCOMB, SECONDED BY COUNCIL MEMBER WILLENBRING TO WAIVE READING AND ADOPT ORDINANCE NO. 926, AN INTERIM ORDINANCE ESTABLISHING A MORATORIUM ON DEVELOPMENT IN THE OAKDALE MARKETPLACE AND OAKDALE STATION PLANNED UNIT DEVELOPMENTS.

3 AYES

1 NAY - WILLENBRING

A MOTION WAS MADE BY COUNCIL MEMBER MORCOMB, SECONDED BY COUNCIL MEMBER HER TO WAIVE READING AND ADOPT RESOLUTION 2024-48, AUTHORIZING PUBLICATION OF ORDINANCE NO. 926 BY TITLE AND SUMMARY.

4 AYES

CITY ATTORNEY

None

ADMINISTRATOR'S REPORT

a) Donation to the City – Appreciation for Oakdale’s EMS

City Administrator Chris Volkers asked for approval of a \$100 donation from Mark Vortman in appreciation of EMS services provided to a resident.

A MOTION WAS MADE BY COUNCIL MEMBER HER, SECONDED BY COUNCIL MEMBER WILLENBRING TO WAIVE READING AND ADOPT RESOLUTION 2024-50, ACCEPTING A DONATION FROM MARK VORTMAN IN THE AMOUNT OF \$100.

4 AYES

COUNCIL PRESENTATIONS

Mayor Zabel made announcements about the following:

- A reminder that City offices will be closed on Wednesday, June 19th, in observance of the Juneteenth holiday.
- City staff will be on site with Food Scraps Pickup Program information and trial kits at the Farmers Market this Wednesday, June 12th from 2 to 6 PM in the City Hall parking lot. The Farmers Market will be held every Wednesday through mid-October except for June 19th (Juneteenth holiday).
- Nominations are open for the Oakdale Acorn Award in the categories of business/commercial, public, and residential now through June 30th via the City website.
- Oakdale Summerfest is just two weeks away. Mark your calendar for June 24 - 29 and check out the full schedule of events at <https://www.oakdalesummerfest.com/>
- A groundbreaking ceremony was held yesterday for the 4Front retail property north of 34th Street and east of I-694. Aldi and Starbucks plan to build in this area and are expected to open in early 2025.

CLAIMS

A MOTION WAS MADE BY COUNCIL MEMBER MORCOMB, SECONDED BY COUNCIL MEMBER WILLENBRING TO APPROVE CLAIMS FOR THE PERIOD MAY 29, 2024 TO JUNE 11, 2024 IN THE AMOUNT OF \$1,688,743.31.

4 AYES

ADJOURNMENT

A MOTION WAS MADE BY COUNCIL MEMBER WILLENBRING, SECONDED BY COUNCIL MEMBER HER TO ADJOURN THE REGULAR CITY COUNCIL MEETING OF JUNE 11, 2024, AT 7:37 PM.

4 AYES

Respectfully submitted,

Sara Ludwig, City Clerk